

BIB Standards Meeting Notes

March 8, 2016 1:00 PM

Lewiston City Library

Call to Order: Chair LeeAnn Nilsson (LDO) called the meeting to order at 1:00. Present were: Marjean Riggers (ACL), Marcia Player (CMP), Jessica Long (CMP), Colleen Olive (KMS), Sheila Guernsey (LCS), Lyn Bassett (LCS), Elena Mechling (LEW), LeeAnn Nilsson (LHS), Lynn Johnson (MVSD), Shelly McPherson (OHS), Millie Wimer (PHS), Pam Howard (PRLD), and Kim Ward (PPL)

- **Approval of the Minutes:** It was moved by Lynn and seconded by Pam that the minutes of the Nov 2015 meeting be approved.
- **Clean up of records:** Please continue to delete Bib records that have no items attached. There are still times when only the item record is being deleted and not the Bib record. **Report #245** will help you identify the Bib records that your agency had the last owning Item record. In the event that a hold has been placed you will need to make a “junk” item record, delete the hold, delete the Item, and then delete the Record.
Note: Do not delete records with no items if they were added within the last 2 weeks (ACL adds new records but items may not be attached for up to 10 days depending on when said items are process by our volunteers)
- **OCLC downloads** – We are expecting an upgrade to KOHA 3.22 and there may be some complications if your library is downloading through OCLC. George sent out an email with instructions for libraries using OCLC. If you are using **OCLC Connexion Client** please get ahold of George for further help and explanation. If you are using the OCLC Connexion website, like we do at LEW, it’s not expected to be an issue.
- **Director’s meeting** – There was discussion at the Director’s meeting whether or not we should be combining Hardback records with Paperbound records. It is still the recommendation of the group that non-fiction Bib records that represent the exact same

material may be combined. If there are differences (additional author notes, updated edition, discussion questions, etc) then these do not qualify as being exact matches and require a new record.

- **CIN/INLG downloading records** – We discussed the pros and cons of downloading records through Acquisitions module without editing the records like CIN does. They download one record per Title. On that single record that add regular type books, Large print books, and Audio's. It is then distinguished in the Item record by its Type. LeeAnn will present our list to the Director's. If you have any more thoughts please contact LeeAnn.
- **RDA** – A few members watched the RDA Webinar. The consensus was that it wasn't very helpful for what we needed. Following are the notes that LeeAnn graciously took and reported to the Bib Standards group.

If you need more help look at cataloging learning network.

<http://www.loc.gov/catworkshop/>

- Is a moving target, in other words changing all the time.
- MARC cataloging needs to go away for the true implementation to be realized. When RDA is mixed with Marc its full potential is not met.
- The framework will be "Bibframe"??? It is very unstable and fundamental at this point.
- Is intended to link library data into the metadata system of the web, part of the "global picture."
- Is a code for the future, able to be linked to other systems, "a web of documents."
- Is reducing abbreviations for easier translation into other languages. This will help Multi-lingual communities. For example "ill." Is hard to translate. Illustrations is not.
- Is used as a URI (uniform resource identifier) which "enables it to interaction with representations of the resource over a network, typically the World Wide Web, using specific protocols."
- Add as much information as possible. For example in the 100 field, not only is the name important, but titles, date of birth, place of birth, etc. This information will help with authorities, ensuring exact matches.

Sheila took a 4 week, online course of RDA. The 1st week covered Manifestations, 2nd week was navigating the RDA Toolkit website, 3rd week was cataloging records, 4th week was class survey. She mentioned that it would have been much easier to understand if she would have been able to take the whole month off to devote to the course. It took a lot more concentration and time than what she had.

Sheila also mentioned Library of Congress has free webinars at:

<http://loc.gov/aba/rda/webcasts.html>

- **Upgrade 3.22** – There are some changes coming in the cataloging module with this new upgrade. A few of the upgrades will be an Advanced editor, an easier Merge function, Authority searches, and the ability to add our OPAC to the Z39.50 search.

To look at the upgrade notes go to:

- Bywatersolutions.com
- Click on the Koha Education tab
- Click on Koha Upgrade Notes

For a sneak peak at the upgrade go to:

- Bywatersolutions.com
- Click on About Koha
- Click Koha Demo
- Choose Koha Staff Interface (username and password is bywater)

- **Mentor program** – Bib Standards group doesn't have a formal mentoring program in place at this time. In the past new catalogers were assigned a mentor, the trainee would go to the mentor's library for training, and required to submit their printed out work to their mentor for approval. After the mentor was comfortable with the work full cataloging privileges were granted. When we moved to Koha Elena made a checklist for cataloging skills needed by catalogers before full cataloging was permitted. The group will continue to discuss this and approach the Director's with suggestions.
- **YouTube video** – the link was broken and we weren't able to watch it.

- **Other questions and news –**

- Fiction items that are based on “true story”. These items are commonly kept in the fiction area and not in the non-fiction
- Series written by multiple authors – it is up to each agency how you present your spine labels for shelving. Some libraries shelve all the “Arthur” books under Brown (regardless if it’s written by Krensky or Brown), some libraries will shelve them under Arthur (for the series), and others shelve them under the authors name.
- Authority records – When looking at authority records only the 100 field is the authorized authority, the 400 field are other names the author has had or has used but it’s not the “official” name to use.
- It was mentioned that the ICFL sponsors Librarian week for school librarians. It is a week of training and workshops relevant to school libraries. It will be held in Coeur d’Alene this year. Please contact ICFL for more information.
- We are seeing some changes in the terminology used for genres. Thrillers (Fiction) (lcgft) instead of Suspense fiction (gsafd), Romance fiction (lcgft) instead of Love stories (gsafd), Detective and mystery fiction (lcgft) instead of Mystery fiction (gsafd) Our patrons are used to searching by the old terms and would probably appreciate keeping the old terminology in the records as well as the new while there’s the transition.
- Congratulations to Marcia and Millie!! Marcia has been promoted to Director at CMP and Millie will be retiring at the end of the school year.

The meeting was adjourned at 3:10 p.m.

Next meeting 05/10/2016

Elena Mechling, Note taker