

Koha > Home > Reports > Statistics Wizard > Circulation

1. For total check-outs at a branch in a specified time frame

Circulation statistics

Title	Row	Column	Filter
Period	<input type="radio"/>	<input checked="" type="radio"/>	From 03/01/2015 To 04/01/2015 (MM/DD/YYYY)
Type: Checkout	group by	Month	Select day: Select month:
Patron category	<input type="radio"/>	<input type="radio"/>	
Item type	<input checked="" type="radio"/>	<input type="radio"/>	
Library	<input type="radio"/>	<input type="radio"/>	Lapwai Community Library
Collection	<input type="radio"/>	<input type="radio"/>	
Shelving location	<input type="radio"/>	<input type="radio"/>	
Item call number			From (inclusive) to (exclusive)
Patron sort 1	<input type="radio"/>	<input type="radio"/>	
Patron sort 2	<input type="radio"/>	<input type="radio"/>	
Home library	<input type="radio"/>	<input type="radio"/>	
Holding library	<input type="radio"/>	<input type="radio"/>	

Cell value

Count total items

Count unique items

Output

To screen into the browser:

To a file: Named: checkouts March LAP Into an application CSV ,

Submit

Period: Click on Column.

Use the *From* and *To* fields. The *From* date will be **included** in the results; the *To* date will be **excluded**. In other words, use March 1 to April 1, **not** March 1 to March 31.

Don't use the *Select month* field. If you put March in the *Select month* field instead of using the *From* and *To* fields, you get the number of items checked out in every month of March since the migration in 2012.

Type: Select either check-out or renewal; do both and combine the totals. Check-in and Local Use are also available.

Group by:

Month gives a total of the item types checked out in the specified time frame, i.e., total number of DVDs, of Large Print, etc., during the specified time frame. *(I use this one.)*

Day breaks it down further, telling you how many items checked out on each day of the week, i.e., total number of DVDs that checked out on any Friday during the specified time frame – helpful to show what is your busiest DVD day, for example.

None breaks it down further still, showing how many of each item type checked out on each individual day of the specified time frame – the whole month's checkouts at a glance.

Item Type: Click on Row

Library: Select the branch here whose circulation stats you want

Home Library and **Holding Library:** Leave these blank by clicking the empty space at the top of the pull-down list. If a library is selected in either of these fields, the circ stats will be limited your library's circ stat results to only those items owned by [home library] and/or held at [holding library].

Cell Value: Select *Count Total Items*

Output:

To screen into the browser will display the results on the screen.

To a file...Named: allows you to export the results into an Excel file, named what you choose, into .csv format. The application field defaults to CSV with a comma. These settings make the results display properly when opened in Excel. *(I use this, running both check-out & renewals for each branch and combining them into an Excel summary.)*

Click **Submit**.

2. For total check-outs anywhere in VALNet of items owned by your library

- a) "The quickie" – just the total number regardless of item types or other filters, use these settings.

Select your library from the *Home library* field.

Leave the *Library* field blank. This field looks at where the "event" (check-out, renewal, check-in or local use) occurred.

Circulation statistics

Title	Row	Column	Filter
Period	<input checked="" type="radio"/>	<input type="radio"/>	From 03/01/2015 To 04/01/2015 (MM/DD/YYYY)
Type: Checkout	group by	Month	Select day: Select month:
Patron category	<input type="radio"/>	<input type="radio"/>	
Item type	<input type="radio"/>	<input type="radio"/>	
Library	<input type="radio"/>	<input type="radio"/>	
Collection	<input type="radio"/>	<input type="radio"/>	
Shelving location	<input type="radio"/>	<input type="radio"/>	
Item call number			From (inclusive) to (exclusive)
Patron sort 1	<input type="radio"/>	<input type="radio"/>	
Patron sort 2	<input type="radio"/>	<input type="radio"/>	
Home library	<input type="radio"/>	<input checked="" type="radio"/>	Lapwai Community Library
Holding library	<input type="radio"/>	<input type="radio"/>	

Cell value

Count total items

Count unique items

Output

To screen into the browser:

To a file: Named: into an application CSV ,

Submit

The settings shown above will give the total number of items owned by LAP checked out at any library between 3/1/15 (included) and 4/1/15 (excluded). This was output to the browser but could be saved to a file.

Note that:

“Event issue” just means the event being reported is issues (checkouts)

“Null” is a count throughout VALNet for items not assigned to a branch (I asked ByWater) and has nothing to do specifically with the branch’s figure.

“Total” is the total number of issues in the specified time frame for all libraries VALNet.

Circulation statistics

Filtered on:

- Period From 03/01/2015
- Period To 04/01/2015
- Home library = LAP
- Event issue
- Display by 2

datetime / items.homebranch	LAP	NULL	TOTAL
March	1268	407	71423
TOTAL	1268	407	71423

If you run these stats for more than one library for the same time period, the libraries’ figures will differ, but the *Null* and *Total* figures will be consistent from one report to another.

- b) For the same info (your items checked out anywhere in VALNet) but broken down by item type, for example:

Select the Row button for *Item type*, leaving the other settings the same.

Circulation statistics

Title	Row	Column	Filter
Period	<input type="radio"/>	<input type="radio"/>	From 03/01/2015 To 04/01/2015 (MM/DD/YYYY)
Type: Checkout	group by	Month	Select day: Select month:
Patron category	<input type="radio"/>	<input type="radio"/>	
Item type	<input checked="" type="radio"/>	<input type="radio"/>	
Library	<input type="radio"/>	<input type="radio"/>	
Collection	<input type="radio"/>	<input type="radio"/>	
Shelving location	<input type="radio"/>	<input type="radio"/>	
Item call number			From (inclusive) to (exclusive)
Patron sort 1	<input type="radio"/>	<input type="radio"/>	
Patron sort 2	<input type="radio"/>	<input type="radio"/>	
Home library	<input type="radio"/>	<input checked="" type="radio"/>	Lapwai Community Library
Holding library	<input type="radio"/>	<input type="radio"/>	

Cell value

Count total items

Count unique items

Output

To screen into the browser:

To a file: Named: Into an application CSV ,

Submit

The totals of item types checked out anywhere in VALNet owned by LAP between 3/1/15 and 4/1/15 are broken out by item type.

Circulation statistics

Filtered on:

- Period From 03/01/2015
- Period To 04/01/2015
- Home library = LAP
- Event issue
- Display by 2

itemtype / items.homebranch	LAP	NULL	TOTAL
UNKNOWN VALUE	0		0
1 day checkout	0		261
7 day checkout	0		10
14 day checkout	0		34
Audiobook - Cassette Tape	0	2	37
Big Books	0		2
Book	693	229	48049
Audiobook - Compact Disc	87	4	2689
CD Rom / Software	0		12
DVD	273	29	10577
Equipment	0		38
Gaming System Games	0		39
JE Audiobook	0		1
Kit	5	1	155
Large Print	59	7	2264
Map	0		0
MP3 / MP3 Disc	1		64
Music recording	0	1	176
New Books	0		239
Pamphlet	0		0
Paperback	74	17	5354
Periodical / Magazine	17	26	869
Professional Development Collection	0		4
Puzzle/Game	0		5
Reference	0	81	168
Special Collections	11		11
Uncataloged Material	0		40
Videocassette	48	11	324
NULL			1
TOTAL	1268	408	71423