

**VALNet Bibliographic Standards Meeting**  
**September 11, 2012**  
**1 PM**

1. Update Catalogers Contact List:  
The catalogers list from the VALNet Staff pages website was passed around and members were asked to update their information. Due to lack of attendance, an update will also be requested from catalogers through the VALNet email system and the list on the staff pages will be updated once a webmaster is chosen.
2. Elections / appointment for new Chair:  
Jeannie Haag has volunteered to chair the group for the year and Lynn Johnson has volunteered to act as note-taker. Thanks, Jeannie!
3. Review Bylaws / Mission Statement:  
We are requesting that all VALNet catalogers access the current bylaws at [http://www.valnet-staff.org/bib\\_standards/bib\\_standards\\_bylaws.htm](http://www.valnet-staff.org/bib_standards/bib_standards_bylaws.htm) and review them for suggested changes. Please send any comments or suggestions to Jeannie at [jeannieh@latahlibrary.org](mailto:jeannieh@latahlibrary.org). We will review these suggestions at the next meeting.
4. Update Records Review Schedule  
With the migration to Koha, we are now unable to track responsibility for record creation in the system as we did in Voyager. The records review schedule on the VALNet staff pages is outdated and will be removed. If you have cataloging questions, please contact Marjean at ACL, Jeannie at LCD, Elena at LEW, Nancy at RIV, Lynn at MVSD, LeaAnn or MaryAnn at LHS.
5. Questions about cataloging in Koha  
Please let Jeannie know what you feel we may need more training on with the migration to Koha in order for planning for Bib Standards meetings. This will also help us redraft cheat sheets that we used with the old system.
6. Records that need clean-up  
Elena described how some records migrated from Voyager into Koha incorrectly (or as mash-ups, meaning two records were mashed into one). If you come across a record that looks odd, or has information from what appears to be two separate records, please contact the agencies that are attached to let them know what needs corrected.

Other notes:

- It was requested that the tabs for records be added to the bottom of the page as well as the top, so catalogers don't have to scroll to the top of the page to move to the next tab while cataloging.

- Please make sure when cataloging to check the 000 (to make sure it is recorded as “full”) and the 008 to match your item.

The schedule for Bib Standards meetings for the upcoming year is as follows:

November 13, 1 PM at ACL

February 12

May 14

September 10