

## VALNet Circ. Meeting Minutes

March 8, 2016

Prairie River Library – Lapwai, ID

Attendance: George Williams, LCLD; Shelley McPherson, OHS; Lynn Johnson, MUSD; Vickie Coats, LPH; Dixie Alford, PRLD/LAP; Carma Hammon, PRLD/LAP; Kari Kerns, Lew School District; Jessica Long, CMP; Marcia Player, CMP; Colleen Olive, KSD; Becky Schmidt, LPE; Kim Ward, PPL; Rhonda Scott, ACL; Lisa Puckett, PRLD.

Meeting was called to order at 9:05 by Vice Chairman George Williams.

1. Reminder: DO NOT change other libraries lost or withdrawn status on items. When lost items are paid for please send a copy of the paperwork to the owning library immediately.
2. Mark off library routing information from envelopes. Information on both sides gets confusing and slows down service.
3. Make sure your library is pulling holds daily.
4. Courier service seems slower than it used to be. Mary Ann spoke with Action Courier. Routes have been updated and appear to be accurate. All couriers now have a better tracking system so that may help. If you have issues with your service report to Mary Ann at LHS, George at LCLD.
5. George has the survey up and ready for school libraries to fill out in regards to summer closures. Now is the time to set return dates for items you want to have back before school closes
6. KOHA will be updating soon. The new 3.22.04 version will cause a need for an operating system upgrade.
7. George demonstrated many of the new changes that the upgrade will bring.
8. If anyone is not getting emails from the [clearh2o@valnet.org](mailto:clearh2o@valnet.org) email address contact Jennifer Ashby at ACL to get your contact information fixed.

### **Next meeting:**

May 10, 2016; 9:00 AM @ LAP

Please send any questions or agenda items to Chairman Greg Betzold ([gbetzold@cityoflewiston.org](mailto:gbetzold@cityoflewiston.org)) for addition to the next meeting agenda.

Submitted by,  
Rhonda Scott,  
Volunteer minute taker ☺